

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, December 08, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve (left the meeting at 3:14 p.m.)
Walter Sarapuk	Deputy Reeve (arrived at 10:04 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:05 a.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor (arrived at 10:21 a.m.)
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
John Klassen	Director of Environmental Services & Operations
Byron Peters	Director of Planning & Development
Mark Schonken	Interim Director of Finance
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Media and members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on December 8, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 14-12-849 MOVED by Councillor Braun

That the agenda be approved with the following additions:
13. f) Rural Health Study

15. c) Mackenzie Regional Waste Management

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 26, 2014 Regular Council Meeting

Deputy Reeve Sarapuk joined the meeting at 10:04 a.m.

Councillor Jorgensen joined the meeting at 10:05 a.m.

Councillor Paul joined the meeting at 10:21 a.m.

MOTION 14-12-850

MOVED by Councillor Jorgensen

That the minutes of the November 26, 2014 Regular Council meeting be adopted with the following amendment:

Motion 14-11-825

That administration installs signs at the **Fort Vermilion County's potable** truckfill stations stating that no **pesticides chemicals or chemical containers or sprayer equipment** are allowed on the **potable water station site**.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Minutes of the December 4, 2014 Special Council (Budget) Meeting

MOTION 14-12-851

MOVED by Councillor Wardley

That the minutes of the December 4, 2014 Special Council (Budget) meeting be adopted as amended.

CARRIED

**COMMUNITY
SERVICES:**

8. a) Third Party Work Requests – 2014 Search and Rescue Incidents

Ed Martens, George Zacharias, and Richard Wiebe were present to discuss their perspective regarding invoicing related to the 2014 search and rescue incidents.

Reeve Neufeld recessed the meeting at 11:10 a.m. and reconvened the meeting at 11:20 a.m.

MOTION 14-12-852

MOVED by Councillor Jorgensen

That Council move in-camera at 11:20 a.m.

CARRIED

MOTION 14-12-853

MOVED by Councillor Jorgensen

That Council move out of camera at 11:39 a.m.

CARRIED

MOTION 14-12-854

MOVED by Councillor Bateman

That Mackenzie County pay the search and rescue bills received to date to the following, based on the current provincial average for boat rental and kilometer charges based on the County's bylaw.

Washall
John Wiebe
Jack Wiebe
Frank Teichroeb
Ernest Schellenberg
Abe Driedger
Peter Neufeld

Councillor Derksen requested a recorded vote.

In Favor

Councillor Wardley
Councillor Driedger
Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Jorgensen
Councillor Knelsen
Councillor Bateman
Councillor Braun

Opposed

Councillor Derksen
Councillor Paul

CARRIED

GENERAL REPORTS:

5. a) CAO Report

MOTION 14-12-855

MOVED by Councillor Wardley

That the CAO Report for November 2014 be accepted for

information.

CARRIED

**5. b) Tompkins Crossing Committee Meeting Minutes –
December 3, 2013**

MOTION 14-12-856

MOVED by Councillor Jorgensen

That administration draft a letter to Alberta Environment & Sustainable Resource Development and Alberta Transportation relaying our concerns regarding water levels of the Peace River and our inability to cross at the Tompkins Crossing.

CARRIED

MOTION 14-12-857

MOVED by Councillor Driedger

That the Tompkins Crossing Committee meeting minutes of December 3, 2013 be received for information.

CARRIED

5. c) Municipal Planning Commission Meeting Minutes

MOTION 14-12-858

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of November 7, 2014 be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:37 p.m.

PUBLIC HEARINGS:

7. a) None

MOTION 14-12-859

MOVED by Councillor Jorgensen

That administration send letters to First Nations and Indian & Northern Affairs regarding entering into mutual aid agreements for emergency services.

CARRIED

MOTION 14-12-860

MOVED by Councillor Braun

That administration bring back Policy EMR004 Level of Fire Service, and any other related policies or bylaws, regarding the Search and Rescue services under the "Service Standards" section.

CARRIED

MOTION 14-12-861

MOVED by Councillor Bateman

That the recovery of charges from the 2014 Search and Rescue Incidents be received for information.

CARRIED

8. b) 2012 & 2013 Fort Vermilion Fire Department Honorariums

MOTION 14-12-862
Requires 2/3

MOVED by Councillor Bateman

That the 2012 and 2013 honorariums for the Fort Vermilion Fire Department be approved and processed as submitted and that letters be sent to members indicating that honorariums must be submitted prior to the deadline.

CARRIED

ENVIRONMENTAL SERVICES:

9. a) Bylaw 980-14 Amending Bylaw 959-14 being a Bylaw Respecting the Water and Sewer System – 94 Avenue Sewer Connection Fee Bylaw

MOTION 14-12-863

MOVED by Councillor Bateman

That first reading be given to Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee.

CARRIED

MOTION 14-12-864

MOVED by Councillor Wardley

That second reading be given to Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee.

CARRIED

MOTION 14-12-865

Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That consideration be given to proceed to third reading of Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee at this meeting.

CARRIED UNANIMOUSLY

MOTION 14-12-866

MOVED by Councillor Driedger

That third reading be given to Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee.

CARRIED

ENVIRONMENTAL SERVICES:

9. b) Comprehensive Water Supply, Treatment and Distribution Study

MOTION 14-12-867

Requires 2/3

MOVED by Councillor Bateman

That the Comprehensive Water Supply, Treatment and Distribution Study be awarded to Associated Engineering for the lump sum bid price in the amount of \$79,900.00 and that the remaining \$110,000 be placed into a water reserve.

CARRIED

ENVIRONMENTAL SERVICES:

9. c) La Crete Lagoon Project Contract – Northern Road Builders Request for Time Extension

Councillor Jorgensen stepped out of the meeting at 12:59 p.m.

MOTION 14-12-868

MOVED by Councillor Derksen

That administration be authorized to extend Northern Road Builders contract for the La Crete lagoon project to June 30, 2015 and as per the engineering recommendation.

CARRIED

Reeve Neufeld stepped out of the meeting at 1:05 p.m.

TENDERS:

6. a) Bridge File 75117 – Bridge Culvert Installation and Other Work

MOTION 14-12-869

MOVED by Councillor Wardley

That the Bridge File 75117 – Bridge Culvert Installation and Other Work tenders be opened at 1:05 p.m.

CARRIED

Reeve Neufeld rejoined the meeting at 1:07 p.m.

Councillor Jorgensen rejoined the meeting at 1:09 p.m.

Tenders Received

Inline Contracting	\$ 894,000.00
Northern Road Builders	\$ 444,600.00
Cruickshank West Inc.	\$1,644,000.00
	\$ 93,500.00 reduction (faxed amendment)
Sure Grade Construction	\$ 735,000.00
Driedger Construction	\$ 526,000.00

MOTION 14-12-870

MOVED by Councillor Knelsen

That the Bridge File 75117 – Bridge Culvert Installation and Other Work tender be awarded to the lowest qualifying bidder subject to an Engineering review and being within budget.

CARRIED

OPERATIONS:

**10. a) La Crete Residential Waste Collection Contract -
Renewal**

MOTION 14-12-871

MOVED by Councillor Braun

That a one year extension be approved for the D & E Ventures contract for the La Crete residential waste collection, with an expiry date of December 31, 2015.

CARRIED

MOTION 14-12-872

MOVED by Councillor Braun

That D & E Ventures be offered a three year contract for the La

Crete residential waste collection at the same rate starting January 1, 2016.

CARRIED

OPERATIONS:

10. b) Zama Airport

MOTION 14-12-873

MOVED by Councillor Wardley

That the Zama airport be received for information.

CARRIED

DELEGATIONS:

**4. a) Lyle Fullerton, Special Projects Coordinator, ESRD –
Managing Disease Risk in Alberta’s Wood Bison
Program**

Presentation by Lyle Fullerton, Special Projects Coordinator with Alberta Environment & Sustainable Resource Development regarding the management of disease risk in Alberta’s Wood Bison.

Reeve Neufeld recessed the meeting at 2:07 p.m. and reconvened the meeting at 2:15 p.m.

**PLANNING &
DEVELOPMENT:**

11. a) La Crete Transportation Master Plan (Draft)

MOTION 14-12-874

MOVED by Councillor Bateman

That the draft La Crete Transportation Master Plan be received for information.

CARRIED

**11. b) Policy DEV001 Urban Development Standards
(Draft)**

MOTION 14-12-875

MOVED by Councillor Wardley

That draft Policy DEV001 Urban Development Standards be received for information.

CARRIED

11. c) Policy DEV007 Rural Development Standards (Draft)

MOTION 14-12-876

MOVED by Councillor Braun

That draft Policy DEV007 Rural Development Standards be received for information.

CARRIED

11. d) Road Closure and Sale – Zama

MOTION 14-12-877

MOVED by Councillor Wardley

That the portion of road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in Zama be offered for sale to J. Lewis Patmore for \$1.00.

CARRIED

FINANCE:

12. a) Policy ADM054 Fuel Usage

MOTION 14-12-878

MOVED by Councillor Braun

That Policy ADM054 Fuel Usage be approved as presented.

CARRIED

12. b) Request to Reimburse a Penalty

MOTION 14-12-879

MOVED by Councillor Driedger

That administration be authorized to reimburse the seller of 3383ET; 03; 02 property in the Hamlet of Fort Vermilion for \$32.17 in penalties.

CARRIED

13. b) Mackenzie Regional Housing Needs Assessment

MOTION 14-12-880

MOVED by Councillor Bateman

That the Mackenzie Regional Housing Needs Assessment Study be accepted as completed.

CARRIED

13. d) Honorariums to Attend Community Events

MOTION 14-12-881

MOVED by Councillor Bateman

That Councillors not be eligible to collect honorariums and expenses to attend community events unless approved by Council prior to the event.

CARRIED

Reeve Neufeld left the meeting at 3:14 p.m. and turned over the chair to Deputy Reeve Sarapuk.

Deputy Reeve Sarapuk recessed the meeting at 3:14 p.m. and reconvened the meeting at 3:23 p.m.

13. c) 2015 Growing the North Conference Sponsorship

MOTION 14-12-882

MOVED by Councillor Wardley

That Mackenzie County sponsor the 2015 Growing the North Conference Sponsorship as a Gold Sponsor in the amount of \$5,000.00.

CARRIED

MOTION 14-12-883

MOVED by Councillor Paul

That all Councillors be authorized to attend the 2015 Growing the North Conference from February 18–20, 2015 in Grande Prairie.

CARRIED

13. e) Committees (Councillor Paul)

MOTION 14-12-884

MOVED by Councillor Bateman

That Councillor Paul's resignation on the following Committees be accepted.

Public Works Committee

Victim Services Unit

Northeast Community Adult Learning Council

CARRIED

MOTION 14-12-885

MOVED by Councillor Jorgensen

That the following Councillor be appointed to the Public Works Committee.

Nominated/Elected
Councillor Derksen
Councillor Braun

CARRIED

MOTION 14-12-886

MOVED by Councillor Braun

That Councillor Driedger be appointed to the Victim Services Unit.

CARRIED

MOTION 14-12-887

MOVED by Councillor Wardley

That Councillor Jorgensen be appointed to the Northeast Community Adult Learning Council.

CARRIED

13. f) Rural Health Study (ADDITION)

MOTION 14-12-888
Requires Unanimous

MOVED by Councillor Jorgensen

That the Rural Health Study be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 14-12-889

MOVED by Councillor Driedger

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION:

15. In-Camera Session

MOTION 14-12-890

MOVED by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:43 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 14-12-891

MOVED by Councillor Derksen

That Council move out of camera at 4:21 p.m.

CARRIED

15. a) Legal – Property Damage Claims

MOTION 14-12-892

MOVED by Councillor Braun

That the property damage claim (Claim #002890 RDK) be covered by Mackenzie County if the claimant is unable to be covered by their own insurance and that information regarding future potential claims be presented to Council.

CARRIED

15. a) Legal – Superior Safety Codes Contract

MOTION 14-12-893

MOVED by Councillor Driedger

That Mackenzie County enter into a three (3) year contract extension with Superior Safety Codes with the following changes from the current contract:

- Fee rate increase of 15% for Plumbing, Electrical and Gas Permits
- Industrial Camp Fees be charged on project value.

CARRIED

15. b) Labour – CAO Vacation Days

MOTION 14-12-894

MOVED by Councillor Wardley

That the CAO's request to pay out unused vacation days be granted.

CARRIED

**15. c) Land – Mackenzie Regional Waste Management
(ADDITION)**

MOTION 14-12-895

Requires Unanimous

MOVED by Councillor Braun

That the Mackenzie Regional Waste Management discussion be received for information.

CARRIED

ADMINISTRATION:

13. a) Bylaw 979-14 Fee Schedule

MOTION 14-12-896

MOVED by Councillor Wardley

That first reading be given to Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County as amended.

CARRIED

MOTION 14-12-897

MOVED by Councillor Paul

That second reading be given to Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 14-12-898

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 14-12-899

MOVED by Councillor Jorgensen

That third and final reading be given to Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

NOTICES OF MOTION:

16. a) Cheque Lists & Council Expense Claims

NEXT MEETING

17. a) Special Council (Budget) Meeting

DATES: Thursday, December 18, 2014
10:00 a.m.
Fort Vermilion Council Chambers

NEXT MEETING DATES: **17. b)** Regular Council Meeting
Tuesday, January 13, 2015
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **18. a) Adjournment**

MOTION 14-12-900 **MOVED** by Councillor Jorgensen
That the council meeting be adjourned at 4:50 p.m.

CARRIED

These minutes were approved by Council on January 13, 2015.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

